

	Standard Operating Guideline	
	SOG Name:	Pre-Incident Survey
	SOG Number:	200.1
	Standard:	TBD
	Guideline Owner:	Non-Emergency Operations
	Implementation Date:	May 31, 2017
	Date of Last Revision:	March 4, 2021
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PURPOSE: The Pre-Incident survey program is designed to help develop an operational plan for selected target hazards so that we can safely reduce the loss of life and property damage in the event of an emergency incident.

A. OBJECTIVES

SECTION 1

Through the Fire Prevention Division, the Pre-Incident Survey programs should identify target hazards that present potential large life loss, property loss, or significant fire suppression problems in the event of a fire. These target hazards will then be distributed to each Operations Battalion Chief for them to distribute to their specific companies.

SECTION 2

The Pre-Incident Survey programs should prioritize selected target hazards so that hazards with the greatest potential for loss are surveyed first.

SECTION 3

Pre-Incident Surveys familiarize operational companies with target hazards, i.e., life hazards, rescue, patient care problems, building construction, fuel load, water supply requirements, salvage considerations, fire suppression problems, and unsafe conditions for fire department personnel.

SECTION 4

A Pre-Incident Survey is designed to collect and analyze target hazard data, so that operational companies can develop strategic plans, tactical considerations, and operational procedures prior to an emergency incident.

SECTION 5

A Pre-Incident Survey is designed to collect information about target hazards to allow the Training and Safety Division to develop special operational procedures to meet new or unique special operational problems.

B. PROCEDURES

SECTION 1

The Fire Prevention Division will prioritize all identified buildings using pre-established criteria.

SECTION 2

The Battalion Chief will notify the Station Captain of the priority and due date of the

buildings to be surveyed. The Battalion Chief will then determine if any pre-incident surveys will be removed from the established list to accommodate the new pre-incident survey.

SECTION 3

All pre-incident surveys should be handled as follows:

1. The Company Officer will check resources in the station and gather all information in reference to the site which they are going to pre-plan. After reviewing the information, contact the site for a visit.
2. During the site visit(s), all information needed to complete the written portion and all drawings will be gathered and the pre-incident survey form completed.
3. Upon completing the pre-incident plan, the company officer or acting officer shall enter the pre-plan data in the Fire House software.
4. Once all assigned addresses have been entered into Fire House, return your assigned pre-incident survey list to the Fire Prevention Division.

C. PRE-PLAN UPDATE SCHEDULE**SECTION 1**

Routine workloads, alarm activities, and special project assignments vary greatly between stations and shifts. This will be considered by the Operational Battalion Chiefs and Station Captains when making pre-incident surveys assignments.

SECTION 2

The minimum frequency for updating pre-plans will be:

1. Priority 1 surveys will be updated at least annually.
2. Priority 2 surveys will be updated at least once every three years (1/3 of the assigned Priority 2's each year).
3. Priority 3 surveys will be updated at least once every five years (1/5 of the assigned Priority 3's each year).

(Signature on File)

Larry H. Williams, Jr.

Fire Chief

DOTHAN FIRE DEPARTMENT