



Standard Operating Guideline	
SOG Name:	Valuables Found at Incident Scenes
SOG Number:	200.8
Standard:	TBD
Guideline Owner:	Non-Emergency Operations
Implementation Date:	June 15, 2017
Date of Last Revision:	March 4, 2021
Authority:	Larry H. Williams, Jr, Fire Chief

**PURPOSE:** To provide guidance to fire department personnel in the prevention of loss or theft of money, jewelry, or any other valuables at the scene of an incident.

### **SECTION 1**

Any member finding money, jewelry, or other valuables/property at an incident shall immediately report this to the Incident Commander. The Incident Commander, through the Fire Marshal, will turn the valuables over to an officer of the Dothan Police Department in return for a receipt. All receipts, and a report of the incident, will be sent to the Fire Marshal, Battalion Chief, and the Fire Chief.

### **SECTION 2**

Any member receiving a complaint of theft or loss of valuables/property at an incident scene or during patient transport shall immediately report this to the Incident Commander. The Incident Commander will notify the Fire Chief via email. The Dothan Police Department will assist with investigating all pertinent facts.

### **SECTION 3**

Full authority is granted to the Incident Commander to prevent the approach of any person, or persons, and to remove and keep away all persons not involved in controlling the incident. This authority will be used to prevent entrance or loitering at incident scenes by individuals not having a legitimate reason for being present. An Entry/Exit Log may be established when the Incident Commander deems necessary.

**(Signature on File)**

**Larry H. Williams, Jr.**  
Fire Chief  
DOTHAN FIRE DEPARTMENT